



Customer Number \_\_\_\_\_

- I. SERRV and the Trunk Show Host ("Host") agree to the following terms:
- a. Individuals are required to prepay. A net-45 account may be established for organizations. To establish a net-45 account, fill in section 8 on the reverse side.
  - b. For organizations with net payment terms, payment in full must be received within 45 days of the invoice date. The shipping document is your invoice. Interest of 1% per month will be charged on all overdue accounts. New orders will not be processed on overdue accounts.
  - c. Host receives a 25% discount on all SERRV products except Final Sale, gift cards, and promotional items.
  - d. First orders each season (fall and spring) must be at least \$300 at retail price for in-stock items. Reorders within the season must be at least \$150 retail price.
  - e. No backorders will be accepted on Trunk Show orders.
  - f. Host receives free ground shipping on the first order each season (spring and fall). Future orders will be charged ground shipping based on the current shipping chart, found at [serrv.org/trunkshow](http://serrv.org/trunkshow). Additional shipping charges apply for shipments to Alaska, Hawaii, and U.S. Territories and freight shipments.
  - g. Orders placed on this account will be shipped to the shipping address given on the reverse side. We don't offer shipping to multiple addresses for Trunk Show accounts.
  - h. No returns are accepted on Trunk Show orders unless items are damaged or defective upon receipt.**
  - i. Online accounts are available for customers that do not also host a SERRV & Earn online fundraiser. Please fill in section 5 on the reverse side. We will notify you when your account is set up. Always log in before placing items in your cart., and you will see your discount after you log in.
  - j. We strive to ship your orders within 3 business days. Please allow up to 2 weeks to receive your shipment after placing your order with us and allow extra shipping time in November and December, and for shipping addresses outside the continental U.S. SERRV cannot be held responsible for delayed orders or deliveries.
  - k. We will gladly credit your account upon receipt of the Adjustment Form within 30 days for any damaged or defective items, or items shipped in error. Do not return items unless specifically requested by SERRV and given a Return Merchandise Authorization (RMA) Number. We ask that you add replacements to your next order with us.
  - l. A monthly statement will be emailed or mailed if you have an outstanding balance and/or credit. You may request a copy by emailing [orders@serrv.org](mailto:orders@serrv.org).
  - m. Terms may change with 30 days written notice.
- II. Customers are permitted to use the name "SERRV" in advertising or other promotion related to the sale of these products. However, the Customer cannot use the name "SERRV" in the title of their business, organization, or enterprise.

**III. In order for your organization to be exempt from sales tax charged by SERRV please provide a copy of your State Resellers Certificate. Each Host is responsible for following local sales tax laws as applicable.**

**SUBMIT THIS FORM: BY EMAIL**

[orders@serrv.org](mailto:orders@serrv.org)

**BY FAX**

888.294.6376

**BY MAIL**

532 Baltimore Blvd, Ste 409, Westminster, MD 21157

**CONTACT US**

532 Baltimore Blvd • Suite 409 • Westminster, MD 21157  
email [orders@serrv.org](mailto:orders@serrv.org) • phone 800.423.0071 • fax 888.294.6376